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<b>REPORT NAME</b>	COM25-26 Report of the Planning, Transport and Environment Committee Meeting held on 25 August 2025
<b>REPORT OF</b>	Coordinator Secretariat Services

To seek adoption of the recommendations of the Planning, Transport and Environment Committee meeting held on 25 August 2025. The Business Paper for the Planning, Transport and Environment Committee can be accessed [HERE](#).

**RECOMMENDATION:**

That the Recommendations within Item COM25-26, the Report of the Planning, Transport and Environment Committee Meeting held on 25 August 2025, being for Items PTE25-34, PTE25-35, PTE25-36, PTE25-37 and PTE25-38, as detailed below, be adopted by Council, and that Item PTE25-39 be considered and voted on separately.

**i. PTE25-34 Minutes of the Parramatta Traffic Committee held on 6 August 2025**

That Council adopt the recommendations of the Parramatta Local Traffic Committee meeting held on 6 August 2025, provided at Attachment 1.

**ii. PTE25-35 Minutes of the City Economy Advisory Panel Meeting held on 5 August 2025**

That Council receive and note the unconfirmed Minutes of the City Economy Advisory Panel meeting held on 5 August 2025 at Attachment 1.

**iii. PTE25-36 Minutes of the Integrated Transport Advisory Panel Meeting held on 5 August 2025**

That Council receive and note the unconfirmed Minutes of the Integrated Transport Advisory Panel meeting held on 5 August 2025 at Attachment 1.

**iv. PTE25-37 Public Exhibition: Duck River Nature Trail Stage 3 - Eastern and Western River**

- (a) That Council approve the draft concept design for Duck River Nature Trail: Stage 3 at Attachments 1 and 2 for public exhibition for a period of 28 days.
  - (b) That the outcomes of the public exhibition and the final concept design be reported back to Council.
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**v. PTE25-38 Approval of Concept Design for Duck River Nature Trail Stage 2**

That Council approve the final concept design for Stage 2 of the Duck River Nature Trail project (as detailed in this report and shown in Attachments 1 and 2) for the purpose of progressing to detailed design and tender documentation, planning and technical approvals and tendering for construction.

**vi. PTE25-39 Adoption of Tree Canopy Action Plan 2025-26**

That consideration of this item be deferred to the 8 September 2025, Council Meeting.

Roxanne Thornton  
**Group Manager Office of the Lord Mayor and CEO**

Jonathan Greig  
**Acting Chief Executive Officer**

**ATTACHMENTS:**

1. 25 August 2025 - Unconfirmed Minutes - Planning, Transport and Environment Committee Meeting [**COM25-26.1** - 8 pages]



# MINUTES

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Planning, Transport and Environment Committee Meeting

Monday 25 August 2025  
7:30 pm

Level 4 - Council Chambers  
PHIVE  
5 Parramatta Square, Parramatta

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## **PRESENT – COUNCILLORS (Committee Members)**

Councillor Anthony Ellard, Councillor Dr Judy Greenwood, Councillor Michael Ng and Councillor Tanya Raffoul (online).

## **PRESENT – COUNCILLORS (Non-Committee Members)**

Councillor Kellie Darley and Deputy Lord Mayor, Councillor Cameron MacLean.

## **PRESENT – STAFF**

Chief Executive Officer - Gail Connolly PSM, Executive Director City Planning and Design – Jennifer Concato, Group Manager Office of the Lord Mayor and CEO - Roxanne Thornton, Team Lead Infrastructure Design - Adam Fowler, Coordinator Secretariat Services - Marina Cavar, Group Manager Infrastructure Planning and Design - Anthony Newland, and ICT Service Desk Officer – Aaron Phan.

### **1 OPENING**

In the absence of the Committee Chairperson (Cr Steven Issa), the Convenor, Jennifer Concato, opened the meeting at 7:31 pm.

### **2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF LAND**

The Convenor acknowledged the Burramattagal people of The Dharug Nation as the traditional owners of this land, and paid respect to their ancient culture and to their elders past, present and emerging.

### **3 ELECTION OF CHAIRPERSON**

In the absence of the Committee Chairperson (Cr Steven Issa), and in accordance with the Clause 6.2 of the Committee's Terms of Reference, the Convenor conducted an election of a Chairperson for this meeting. Councillor Anthony Ellard was elected unopposed.

Note: Councillor Anthony Ellard assumed the role of Chair at 7:32pm.

#### **4 APOLOGIES/ APPLICATIONS FOR LEAVE OF ABSENCE**

**RESOLVED:** Councillor Ng and Councillor Greenwood

That the apology from Councillor Issa be accepted and a leave of absence be granted.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood, and Councillor Ng (Unanimous)

#### **5 APPLICATIONS FOR ATTENDANCE BY AUDIO-VISUAL LINK**

There were no requests for attendance via audio-visual link.

#### **6 WEBCASTING ANNOUNCEMENT**

The Chair advised that this public meeting is being recorded and streamed live on the internet. The recording will also be archived and made available on Council's website.

The Chair further advised that all care will be taken to maintain privacy, however as a visitor in the public gallery, the public should be aware that their presence may be recorded.

#### **7 GENERAL RECORDING OF MEETING ANNOUNCEMENT**

In accordance with Council's Code of Meeting Practice, the recording of a meeting of Council by the public using any device, audio or video, is only permitted with Council permission. Recording a meeting of Council without permission may result in the individual being expelled from the meeting.

#### **8 DISCLOSURES OF INTERESTS**

There were no disclosures of interest tabled at the meeting.

## 9 PUBLIC FORUM

There were no public forums submissions tabled at this meeting.

### PROCEDURAL MOTION

#### SUSPENSION OF STANDING ORDERS – DEALING WITH ITEMS BY EXCEPTION

**RESOLVED:** Councillor Ng and Councillor Dr Greenwood

That, in accordance with Section 13 of Council's Code of Meeting Practice, the Committee resolve to adopt the following items in accordance with the recommendations as printed, without debate:

- PTE25-33 Minutes of the Planning, Transport and Environment Committee Meeting Held on 28 July 2025
- PTE25-34 Minutes of the Parramatta Traffic Committee held on 6 August 2025
- PTE25-35 Minutes of the City Economy Advisory Panel Meeting held on 5 August 2025
- PTE25-36 Minutes Integrated Transport Advisory Panel Meeting Held on 5 August 2025
- PTE35-37 Public Exhibition: Duck River Nature Trail Stage 3 – Eastern and Western River
- PTE25-38 Approval of Concept Design for Duck River Nature Trail Stage 2

#### Record of Voting:

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng  
(Unanimous)

## 10 REPORTS OF COUNCIL OFFICERS

### **PTE25-33 Minutes of the Planning, Transport and Environment Committee Meeting Held on 28 July 2025**

(Report by the Executive Director City Planning and Design)

**RECOMMENDATION:** Councillor Ng and Councillor Dr Greenwood

That the minutes of the Planning Transport and Environment Committee Meeting held on 28 July 2025 be adopted as a true record of the meeting.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng (Unanimous)

### **PTE25-34 Minutes of the Parramatta Traffic Committee held on 6 August 2025**

(Report by the Traffic and Transport Executive Engineer)

**RECOMMENDATION:** Councillor Ng and Councillor Dr Greenwood

That Council adopt the recommendations of the Parramatta Local Traffic Committee meeting held on 6 August 2025, provided at Attachment 1.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng (Unanimous)

### **PTE25-35 Minutes of the City Economy Advisory Panel Meeting held on 5 August 2025**

(Report by the Group Manager City Strategic Planning)

**RECOMMENDATION:** Councillor Ng and Councillor Dr Greenwood

That Council receive and note the unconfirmed Minutes of the City Economy Advisory Panel meeting held on 5 August 2025 at Attachment 1.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng (Unanimous)

**PTE25-36 Minutes of the Integrated Transport Advisory Panel Meeting held on 5 August 2025**

(Report by the Group Manager City Strategic Planning)

**RECOMMENDATION:** Councillor Ng and Councillor Dr Greenwood

That Council receive and note the unconfirmed Minutes of the Integrated Transport Advisory Panel meeting held on 5 August 2025 at Attachment 1.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng (Unanimous)

**PTE25-37 Public Exhibition: Duck River Nature Trail Stage 3 - Eastern and Western River**

(Report by the Senior Project Officer Transport)

**RECOMMENDATION:** Councillor Ng and Councillor Dr Greenwood

- (a) That Council approve the draft concept design for Duck River Nature Trail: Stage 3 at Attachments 1 and 2 for public exhibition for a period of 28 days.
- (b) That the outcomes of the public exhibition and the final concept design be reported back to Council.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng (Unanimous)



**PTE25-38      Approval of Concept Design for Duck River Nature Trail Stage 2**  
(Report by the Senior Project Officer Transport)

**RECOMMENDATION:** Councillor Ng and Councillor Greenwood

That Council approve the final concept design for Stage 2 of the Duck River Nature Trail project (as detailed in this report and shown in Attachments 1 and 2) for the purpose of progressing to detailed design and tender documentation, planning and technical approvals and tendering for construction.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng (Unanimous)

**PROCEDURAL MOTION**  
**APPLICATION FOR ATTENDANCE BY AUDIO-VISUAL LINK**

**RESOLVED:** Councillor Ng and Councillor Dr Greenwood

That Councillor Raffoul be permitted to attend this meeting via audio-visual link.

**Record of Voting**

For the Motion: Councillor Ellard, Councillor Dr Greenwood and Councillor Ng (Unanimous)

Note: Councillor Raffoul joined the meeting online at 7:35pm.

**PTE25-39      Adoption of Tree Canopy Action Plan 2025-26**  
(Report by the Senior Project Officer)

**RECOMMENDATION:** Councillor Dr Greenwood and Councillor Ng

That consideration of this item be deferred to the 8 September 2025, Council Meeting.

**Record of Voting:**

For the Motion: Councillor Ellard, Councillor Dr Greenwood, Councillor Ng and Councillor Raffoul (Unanimous)

Questions Taken on Notice on Item **PTE25-39 Adoption of Tree Canopy Action Plan 2025-26** by Councillor Darley:

- Why is it considered more beneficial to report on a three-year frequency rather than annually with respect to data on tree canopy cover?
- On page 278, why is there such a variation between the "Actual" column and the figures for the years 2019 and 2022?

## **11 CLOSED SESSION**

Nil

## **13 CONCLUSION OF MEETING**

The meeting closed at 7:43 pm.

This page and the preceding 7 pages are the Minutes of the Planning, Transport and Environment Committee Meeting held on 25 August 2025 and will be confirmed at the next Committee Meeting scheduled for 22 September 2025.

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Signature of the Chairperson